

OLIN CONSOLIDATED SCHOOL DISTRICT

RETURN-TO-SCHOOL PLAN



*****THIS HANDBOOK AND ITS CONTENTS ARE
SUBJECT TO CHANGE BASED ON CURRENT
GUIDELINES*****

INTRODUCTION	3
GUIDING PRINCIPLES	3
SECTION 1: SAFETY OF STUDENTS, STAFF, AND VISITORS	3
PHASES AND TIMELINES	4
EMPLOYEE AND STUDENT SAFETY	4
VISITOR RESTRICTIONS	4
EMPLOYEE HEALTH AND PROTOCOLS	4
GUIDANCE IF EXPOSED	5
SOCIAL DISTANCING	6
PERSONAL PROTECTIVE EQUIPMENT (PPE)	6
PERSONAL WORKSPACE/CLASSROOM	6
SHARED WORKSPACE	7
FACILITIES CLEANING	7
GENERAL DISINFECTION MEASURES PROTOCOL	8
DEEP CLEANING AND DISINFECTION PROTOCOL	8
SIGNAGE	8
FOOD SERVICE AND DELIVERY	9
PREVENTIVE MATERIAL INVENTORY	9
BUS DRIVERS/BUS PROTOCOLS	9
RESTROOM USAGE DURING THE WORK DAY	9
VISITORS ON CAMPUS	9
CAFETERIA AND MEAL PERIODS	9
MODIFIED ARRANGEMENTS	10
TRANSPORTATION CHECKLISTS	10
SOCIAL-EMOTIONAL WELL-BEING OF STUDENTS AND STAFF	10
STAFF TRAINING	10
COMMUNICATION METHODS	11
II. ACADEMICS AND HOME-BASED LEARNING	11
GRADING POLICY	13
Grading and Attendance	13
Completion Protocols	13
RECEIVING AND RETURNING STUDENT WORK IF DISTRICT CLOSES	14
III. RECESS	15

INTRODUCTION

We have created this plan to aid in navigating the reestablishment of our school where employees, students, and families feel safe and to reduce the impact of COVID-19, and other illness conditions upon returning to the district. The guidelines referenced in this plan are based on guidance from the Centers for Disease Control and Prevention (CDC). Regular updates will be made to this plan based on information provided by the CDC and applicable federal, state and local agencies.

GUIDING PRINCIPLES

In order to ensure the continued well-being of our employees the following guiding principles have been put in place:

1. EMPLOYEE AND STUDENT SAFETY MEASURES
2. HEALTH GUIDELINES
3. SUPPORT FOR FAMILIES

We work closely with Jones County Public Health and the Iowa Department of Public Health (IDPH) to ensure the safety of our students and staff.

Regardless of which model is used to return to school*, the key recommendations include:

- Staff and students should stay home when ill.
- Encourage hand washing and use of hand sanitizer when hand washing is not available.
- Encourage students and staff to cover coughs and sneezes.
- Recommendation for students and staff to wear cloth face coverings or masks, with options to remove masks in certain situations when illness rate(s) are high for our area.
- Maintain a physical distance of 3 to 6 feet between students and staff when possible, and utilize alternate prevention methods when physical distancing is not possible.
- Students and staff should be reminded to not touch their face and minimize touching other individuals, i.e. handshaking, hugging, fist bumps, high fives, etc.
- Discontinue use of shared or communal items or disinfect between each use.
- Frequent disinfection of high touch surfaces.
- Screen for symptoms both at home and school.

*Not all recommended practices will be possible in all settings, and therefore shall be tailored as appropriate.

SECTION 1: SAFETY OF STUDENTS, STAFF, AND VISITORS

PHASES AND TIMELINES

Information and direction about the phases and timeline will be sent to all employees, students, and parents before implementation. Please see below for a summary of the phases and timelines.

Phase	Timing	Items
Planning	May-June 2020	<ul style="list-style-type: none">• Supplies, equipment• Prepare detailed work schedule for phases• Prepare building and transportation for reopen with thorough cleaning
Phase 1	July 2020	<ul style="list-style-type: none">• Implement social distancing protocol and open facilities with limited access/use
Phase 2	August	<ul style="list-style-type: none">• Expand use of school based on recommendations and data from CDC and applicable state and local agencies
Phase 3	August	<ul style="list-style-type: none">• Open school• Expand full operation based on recommendations and data from CDC and applicable local and state agencies• Determine what restrictions/guidelines stay in place

EMPLOYEE AND STUDENT SAFETY

VISITOR RESTRICTIONS

Olin CSD will not allow normal visitation to our buildings until the reopen date, August 23 excluding registration. Only Olin CSD staff are allowed in buildings during preparation for reopening unless approved by the administration.

EMPLOYEE HEALTH AND PROTOCOLS

To help prevent the spread of COVID-19 and reduce the potential risk of exposure to our employees and students, we will be requiring employees to complete a self-screening protocol. This Self-Screening Protocol includes a temperature reading and answering a set of questions related to COVID-19 symptoms including:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat

- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. We will continue to update this list as additional COVID-19 symptoms are identified by the CDC.

Know the symptoms of COVID-19, which can include the following:



COVID-19 positive employees can return to their normal schedule after:

- 10 days since symptoms first appeared and
- 24 hours fever free without the use of fever-reducing medications and
- Other symptoms of COVID-19 are improving*

*Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation.

All other sick employees should stay home in accordance with existing school procedures, generally until 24 hours after their symptoms resolve.

The school district will not ask whether an employee has received a COVID-19 vaccination as a condition for entry onto the premises.

Employees who want to voluntarily continue to wear face covering for reasons that make sense for their family or individual health condition may do so.

GUIDANCE IF EXPOSED

While we all hope to avoid exposure to illness from COVID-19, we need to be prepared for that possibility. If you or someone you have been in contact with has been exposed to the virus, our first concern is for your health and safety and those around you. In this rapidly changing situation, healthcare providers should have the most up-to-date information from the CDC.

Please do the following:

1. Quarantine yourself in a specific room away from others in your home
2. Contact the following (in order of priority), let them know you have been exposed to COVID-19, then follow their instructions.
 - a. Your healthcare provider

- b. Your supervisor
3. Your supervisor will work with HR to determine appropriate next steps.

SOCIAL DISTANCING

Social distancing is an effective way to prevent potential infection. Olin CSD employees, students, parents, and visitors should practice staying approximately 3 to 6 feet away from others and eliminating contact with others when possible.

- Traffic Flow – Taped lines on the floor will mark the walking direction throughout the hallways in order to maintain the social distancing requirement of 3 to 6 feet.
- Ad-hoc Interactions/Gatherings – Non-essential/informal meetups and visiting should be avoided.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

In order to minimize exposure to COVID-19, PPE may be needed to prevent certain exposures. PPE can include:

Masks/Face shields: Masks/face shields are an important part of employee protection, as well as personal hygiene, social distancing, and frequent cleaning efforts.

Gloves: Touching your face with contaminated hands, whether gloved or not, poses a significant risk of infection. Wearing gloves does not diminish the need to wash your hands. Please remember to wash your hands properly as it is the number-one defense against any virus. Additionally, the proper removal of gloves reduces the risk of being exposed to contamination.

Please note that social distancing should still be practiced even with the use of gloves and masks/face shields.

In addition to using PPE, please remember to:

- Wash your hands often with soap and water for at least 20 seconds. Use hand sanitizer with at least 60% alcohol if soap and water are not available.
- Avoid touching your eyes, nose, and mouth.
- Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.

PERSONAL WORKSPACE/CLASSROOM

Olin CSD staff will use the signage provided to indicate the room status for sanitizing and disinfecting. All teachers and students are asked not to visit another classroom outside of their team or grade level. Employees are encouraged to disinfect their own personal workspace (teacher desk, phone, etc) throughout the day, giving special attention to commonly touched surfaces.

SHARED WORKSPACE

Employees are encouraged to disinfect their own workspace multiple times throughout the day, giving special attention to commonly touched surfaces. Olin CSD has alcohol-based hand sanitizers throughout the workplace and in common areas. Cleaning sprays and wipes are also available to clean and disinfect frequently touched objects and surfaces such as telephones and keyboards. The Olin CSD Custodial Team will clean all workspaces at their designated cleaning time.

Please note that proper equipment such as acceptable disinfectant and PPE should be used when cleaning individual workspaces.

There will be limited access to certain workspaces to reduce exposure to risks and ensure employee safety. Workspace usage is as follows:

Capacity– Olin CSD will be monitoring the number of employees in the offices while the risk of infection exists and begins to diminish.

Conference Rooms– Certain conference rooms may be closed until the area is safe to return. Signage indicating closure/capacity limits will be placed on conference room doors. ZOOM meetings may be used as needed.

Breakrooms or Teacher Lounge/Multipurpose Room–These spaces may be closed until the area is safe to return. This includes the use of shared appliances such as coffee machines, and refrigerators. Microwaves may be used provided the person follows the required cleaning protocol posted.

Copy Rooms – There will be limited access to the copy rooms. Signage indicating restrictions will be posted as each phase is implemented. Office copiers will not be available for individual non-office staff use.

FACILITIES CLEANING

The safety of our employees and students are our first priority. Upon reopening, our schools have been completely cleaned and disinfected and we will continue to adhere to all necessary safety precautions. In addition to the deep clean of the office and school before employees and students return, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc. to protect employees and reduce the risk of spread of infection. We will require employees to maintain this safety standard by continuously cleaning and disinfecting based on the frequency stated below.

GENERAL DISINFECTION MEASURES

Category	Area	Frequency
Workspaces	Classrooms, Offices	At the end of each use/day

Appliances	Microwaves	At the end of each use
Electronic Equipment	Copier machines, Shared computer monitors, TV's, Telephones, keyboards	At the end of each use/day and/or between use
General Used Objects	Handles, light switches, sinks, restrooms	At least 4 times a day
Buses	Bus seats, handles/railing, belts, window controls	At the end of each use/day; between routes and shuttles
Common Areas	Cafeteria, Library, Conference rooms, Gyms, Common Areas	At the end of each use/day; between groups

The goal is to establish a sanitary baseline before the site opens. The site should be 100% disinfected prior to anyone returning to work.

GENERAL DISINFECTION MEASURES PROTOCOL

General measures should be followed regularly.

DEEP CLEANING AND DISINFECTION PROTOCOL

Deep cleaning is triggered when an active employee or student is identified as positive for COVID-19 based on testing. Deep cleaning should be performed as soon as the confirmation of a positive test, as practical. While the scope of deep cleaning is presumed to be the full site, sites may reduce the footprint to be deep cleaned if there is sufficient rationale to do so, and they gain consensus of the superintendent and the COVID-19 Response Team (Building Administrator/Director, Nurse, and Buildings and Grounds Director). Notwithstanding the above, if an active employee is confirmed to have a COVID-19 positive test, in lieu of performing deep cleaning, sites may shut down the site for a period of 72 hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.

SIGNAGE

Signage will be placed throughout the offices and school.

FOOD SERVICE AND DELIVERY

Sharing refreshments during meetings is prohibited in order to limit the risk of contamination.

Olin CSD may use disposable for service items.

PREVENTIVE MATERIAL INVENTORY

1. Confirm school district has an adequate supply of soap, disinfection, hand sanitizer, paper towels, and tissues
2. Confirm a supply of gloves and other protective gear
3. Touchless thermometers on-site for employee and student screening

BUS DRIVERS/BUS PROTOCOLS

Bus drivers or custodial staff must disinfect the buses at a minimum:

1. Right before starting a route to pick up students
2. Right after the morning and afternoon routes and/or shuttles.

Bus drivers must not report to work if they suspect they are sick or if they have COVID-19 symptoms.

Passengers and drivers must wear a mask or face covering on school buses.

RESTROOM USAGE DURING THE WORK DAY

Establish maximum capacity for the facility that allows for social distancing. Post the maximum capacity sign on the door. Provide supplies for employees to clean up after themselves in staff only restrooms.

VISITORS ON CAMPUS

The safety of our staff and students remains the district's primary concern. Visitors should contact the building principal if they wish to set up a visit. At times of high illness rates the only visitors on campus will be educational support personnel (AEA consultants, therapists, law enforcement, etc.)

CAFETERIA AND MEAL PERIODS

Students may bring their own meals or be served individually plated meals following social distancing protocols as feasible. Additional meal periods will be provided to limit the number of students and staff in the cafeteria.

- Students may have assigned places during mealtimes, in the cafeteria, that are in accordance with current social distancing guidelines.

MODIFIED ARRANGEMENTS

Space seating/desks at least 3 to 6 feet apart when feasible.

Turn desks to face the same direction, or have students sit on only one side of tables, spaced apart.

Create distance between children on school buses.

Provide physical guides, such as tape on floors or sidewalks and signs on walls, to ensure that staff and children remain at least 3 to 6 feet apart in lines and at other times.

Possible: Close common areas such as dining halls and playgrounds with shared equipment if possible; otherwise stagger use and clean and disinfect between use.

TRANSPORTATION CHECKLISTS

Sanitation logs will be turned in to the Transportation Director after completing your last route. All surfaces must be cleaned with a disinfectant solution. Bus drivers must wear masks at all times.

HANDOUT: TRANSPORTATION SANITATION CHECKLIST

SOCIAL-EMOTIONAL WELL-BEING OF STUDENTS AND STAFF

The building counselors will develop or share videos and resources for parents and teachers to access. The counselors will work with students individually or in small groups to address any well-being needs. The counselors will utilize a student check-in survey. This survey will allow for individuals to give feedback on how to develop a stronger outreach program and support their needs. Families are encouraged to contact the school if they have concerns about their child's social-emotional well-being.

STAFF TRAINING

1. **Pre-return to school training-**
Presented remotely to ensure understanding and preparedness to align with this manual
2. **Before School Training/Orientation**
Align local protocols and procedures with this manual; meeting area must adhere to social distancing protocols or present via digital platform such as Meet
3. **Cleaning Crew Protocols**
Disinfection methods, comprehensive cleaning training

It is very important that all employees understand the safety requirements, protocols and expectations to ensure everyone and their communities stay safe and prevent the spread of the virus.

We will structure the training plan to effectively disseminate information to all teams and audiences.

Content Covered:

1. All training topics can be reinforced with signage in the buildings.
2. School/District checklists
3. COVID-19 Response Teams
4. Disinfection Measures
5. Transportation
6. Isolation protocols
7. On site health screening
8. Daily self-screenings
9. Visitors
10. Cleaning Crew Protocols

HANDOUT: Powerpoint for Before School Orientation

COMMUNICATION METHODS

To stay updated on the most up-to-date information:

1. Teachers, students, and parents need to check their email often.
2. Visit our district website
3. Follow our social media platforms
4. Class DoJo PK-6

SECTION II. ACADEMICS AND HOME-BASED LEARNING

Olin CSD developed a Return-to-Learn District Leadership Team to organize and develop systems in place for the district's reopening. The committee members were selected from various departments and grade levels to get a diverse set of knowledge and skills. The committee members were then divided out into sub-committees. As a whole, the committee meets regularly every Monday throughout the Summer. Each sub-committee meets one time a week as decided by the committee. A committee chairperson was selected to be the spokesperson for the team and keep detailed notes for reporting.

The 5 committee sub groups are as follows:

1. Leadership and Infrastructure

District leadership is always critical in creating and supporting the vision and smooth operations across schools. This is especially true during times of district-wide or state-wide emergencies, such as the current COVID-19 crisis.

The purpose of DLT is to implement and support educational plans and allocate resources across buildings in order to improve student learning. In the current circumstances, this team would additionally focus on developing, implementing, monitoring, and supporting the R2L Plan as it directly impacts all learning across the district. The function of this team is enabled by team membership that is representative of the district in order to inform system level decision-making. This supports the district to:

1. Understand the experiences and needs across the district;
2. Make informed decisions;
3. Ensure the parts of the system are using common language and metrics for success; and
4. Ensure communication, support, and messaging is evidenced throughout the district.

Leadership actions are:

- A. Establish a DLT;
- B. Use a Continuous Improvement Process to develop, implement, and monitor the *Return-to-Learn Plan*; and
- C. Develop and support an effective communication plan.

Infrastructure includes organizational structures critical in day-to-day operations. This includes ensuring everyone has access to the technology needed to support student learning, establishing district/school calendars to maximize student learning opportunities, understanding how to approach attendance and grading/promotion across delivery models, supporting needed professional development opportunities for teachers and staff, and adhering to privacy/FERPA concerns.

Infrastructure actions considered are:

- A. Determine current needs and capacity;
- B. Plan for organizational needs – district/school calendar, attendance, promotion/grades, and technology; and
- C. Develop, implement, and support the efficacy of professional development.

2. Health and Safety

The health and safety of Iowa's teachers, staff, students, and families are first and foremost in planning for the 2021-2022 school year. There are several considerations that cut across delivery models; however, Hybrid and On-Site Learning pose the most challenges and need for careful consideration and planning.

Please note that these considerations are not a replacement of a district's emergency, crisis, or safety plan(s) and in no way are these considerations an exhaustive list of health and safety needs. Rather, these are specific additional considerations due to the current COVID-19 crisis that should be noted in any R2L Plan.

Health and Safety action steps are:

- A. Ensure ongoing workplace safety
- B. Support mitigation strategies
- C. Monitor the health and safety of teachers/staff, students, and families

3. **Iowa Academic Standards**

Academic learning will continue to be a priority, regardless of the methods by which students return to learning for the 2021-2022 school year. While some planning considerations will be similar across different return to learning delivery models, there are also unique factors that need to be considered by districts in their planning depending on the approach taken for returning to learning. This planning also needs to take into consideration the need to prioritize health and safety needs, as well as their SEBH needs, of students, educators, and parents/caregivers.

Finally, planning should also take into account other guidance regarding grading, credits, and learning requirements defined in federal law and state code. The considerations in this document are in no way an exhaustive list of possible academic learning needs; rather, these are specific additional considerations due to the current COVID-19 crisis that should be noted in any R2L Plan.

This team works closely with the Equity team.

4. **Social-Emotional-Behavioral Health (SEBH)**

The social-emotional-behavioral health (SEBH) of Iowa's teachers, staff, students, and families are first and foremost in planning for the 2021-2022 school year. Thinking about supporting SEBH at this time may seem a daunting task; however, the critical focus is securing and enhancing supportive relationships with staff, students, and their families during this crisis.

5. **Equity**

Creating equitable learning opportunities is of the utmost importance to Iowa's educators and families. The Department recognizes districts, schools, and families are at different places in their capacity to provide distance learning. Equity in this context is focused on ensuring all students:

- Have access to a free and appropriate public education (FAPE),
- Are able to access the Iowa Content Standards, and
- Have the supports needed to progress in their learning.

There are some common considerations across subgroups, as well as specific considerations within the following populations: students with individualized education programs (IEPs), English learners, students at-risk (broadly defined), and gifted and talented.

GRADING POLICY

Grading and Attendance

To receive credit and attendance for the courses for this school year students are expected to complete the assignments. The grading policy is located in the student handbook.

Completion Protocols

For promotion to the next grade level, students will need to have completed the requirements outlined in this grading policy. A Grade Placement Committee (GPC) may be formed for any student at risk for being retained.

RECEIVING AND RETURNING STUDENT WORK IF DISTRICT CLOSES

In the event that the school has to close in 2021-2022, we will follow the guidelines below for receiving and returning student work.

In an effort to cut down on paper packets, the district is developing the use of Class DoJo for PK-6. Google Classroom will be another communication method for parents to be able to contact the classroom teachers.

In order to support our students instructionally while they are at home, we are offering a paper solution for families when requested. This system will involve distributing paperwork packets to families for the students to complete while at home, along with frequent phone calls either to the students directly or to their parents.

If the family is able to access the internet, effectively all activities can be done online, which will eliminate any public health risk associated with providing instructional support. This document outlines some procedures by Olin CSD staff for mitigating the risk that COVID-19 is spread while still ensuring instructional support for our students.

PACKET PREPARATION

(Preliminary evidence suggests that the virus can only live on surfaces like cardboard for 24 hours and approximately 2-3 days on plastic. This means that with some very basic sanitation protocols, any risk of homework packets themselves transmitting the virus can be minimized.)

1. No school personnel who have symptoms consistent with COVID-19 should prepare packets. Each day that a staff member will be involved in packet preparation, they should, at a minimum, check their symptoms before putting packets together. Staff members who are symptomatic should self-quarantine as recommended by the JCPH.
2. No school personnel should be involved in packet preparation if they know they have had close, direct contact with an individual who has COVID-19 or is otherwise symptomatic. For example, if someone in a school staff member's home is showing signs of the virus, even if they are not yet symptomatic, that school staff member should not be involved in putting packets together.

3. Any location in our school used for packet preparation should be thoroughly cleaned, following appropriate cleaning protocols, before packet preparation begins.
4. If you are putting packets in envelopes, choose envelopes that do not require moistening to seal.
5. **Wait 24 hours** before distributing packets to families if only paper-based materials are involved. **Wait 72 hours** if plastic materials are used.

PACKET DISTRIBUTION

Packets will be available for pick up, after a three-day materials quarantine, at the school or may be able to be delivered if a family member is unable to pick up the materials.

PACKET RETURN

1. In the event that the district closes on a set date, instructions to pick up materials or mail in assignments will be given in accordance with this safety plan.
2. Parents may mail the homework assignments back to the school.
3. In the event that the parent needs to drop off the packet, Olin CSD will establish a drop-off location. Our drop off location is the front entrances of the school. A clearly marked bin will be used for parents to drop off assignments. Notification in advance will be communicated to parents to maintain distance from other parents while dropping off packets. Parents should remain 3 to 6 feet apart from anyone else while at the drop off. In addition, communication with parents will explicitly tell parents, "Do not come if you are symptomatic. Either send someone else or wait until you are no longer symptomatic." Wait 24 hours after a drop off cycle before beginning to open the packets.
4. Parents who received digital or electronic assignments can easily share completed work through digital platform (email, Google Classroom, etc) or via photo sharing.

III. RECESS

Olin students will have one lunch recess, and two 10-15 minute "breaks" per day.

- For certain classes (Art, PE, Music, etc) there will be a buffer time between groups for adequate disinfection procedures
- There will be protected time in the schedule for routine handwashing
- Drinking fountains will not be used but students are **encouraged to bring labeled water bottles for filling stations**
- Students will have recess/active time but grade levels will be staggered in the schedule and/or have assigned playground areas

- Each grade level will have recess equipment assigned to them (balls, jump ropes, hula hoops, footballs, etc)



OLIN CONSOLIDATED SCHOOL DISTRICT TRANSPORTATION SANITATION CHECKLIST

BUS DRIVER CHECKLIST

WEEKLY LOG: _____ TO _____

	TASK		NOTES, if needed	DATE
	YES	NO		
Is there antibacterial gel?				DATE <input type="checkbox"/> AM <input type="checkbox"/> PM
Clean/Sanitize - Aisle				DATE <input type="checkbox"/> AM <input type="checkbox"/> PM
Clean/Sanitize - Stairs				DATE <input type="checkbox"/> AM <input type="checkbox"/> PM
Clean/Sanitize - Upper Rail				DATE <input type="checkbox"/> AM <input type="checkbox"/> PM
Clean/Sanitize - Seats & Armrests				DATE <input type="checkbox"/> AM <input type="checkbox"/> PM

DRIVER RESPONSIBLE

SIGNATURE: _____

Sanitation logs will be turned in to the Transportation Director after completing your last route. All surfaces must be cleaned with a disinfectant solution. Bus drivers are encouraged to wear masks at all times. The driver's temperature must be checked and documented before the start of each route.



Protecting and Improving the Health of Iowans

Kim Reynolds, Governor

Adam Gregg, Lt. Governor

Kelly Garcia, Interim Director

COVID-19 and K-12 School Update for Fall 2021

Vaccination

While not required, vaccination for everyone who is eligible continues to be the most effective way to prevent COVID-19 illness and stop the spread of COVID-19.

- For COVID-19 Vaccine information visit: <https://vaccinate.iowa.gov/>

Testing

Individuals (including students, teachers, and other staff) can seek testing through their normal healthcare channels or through other sites that provide testing services (i.e., local pharmacies).

- Information about free at-home testing through SHL is available at: <https://www.testiowa.com/>

School Illness Reporting

IDPH continues to ask K-12 schools to report when >10% of students are absent due to illness. When >10% absenteeism is reported, IDPH will contact the Local Public Health (LPH) department in the county where the school administrative offices are located. Public health will contact the school to provide best practices and support tailored to the specific types of illnesses being reported.

- Schools should report >10% absenteeism at: <https://redcap.idph.state.ia.us/surveys/?s=LEFK7E779R>

Masks and Cloth Face Coverings

HF 847, signed by Governor Reynolds on May 20, 2021, prohibits a school district from adopting or enforcing a policy that requires employees, students, or the public to wear a mask while on school property. As such, masks must be optional for students, teachers, and visitors.

Frequently Asked Questions

Is IDPH currently performing COVID-19 positive case investigations for all positive reports or conducting contact tracing for COVID-19 exposed persons?

No. IDPH has adjusted COVID-19 surveillance to follow the influenza model; state case investigation and tracing efforts for COVID-19 now focus on outbreaks and vulnerable populations. Just like with other public health activities, these efforts will be continuously evaluated and adjusted as needed.

Will IDPH issue isolation and quarantine orders for COVID-19 positive or COVID-19 exposed students, teachers, or other staff members?

No. IDPH is not currently issuing isolation and quarantine orders for COVID-19 positive or COVID-19 exposed individuals.

Can LPH departments require schools to perform case investigations or conduct contact tracing on their behalf?

No. While some LPH are continuing to pursue case investigations, LPH cannot require schools to perform case investigations or contact tracing. School nurses do have a legal duty to assist a local board of health in a disease investigation. See 641 IAC 1.7.

Can Iowa schools require that masks be worn by students, teachers, other staff members, and visitors?

No. HF 847, signed by Governor Reynolds on May 20, 2021, prohibits a school district from adopting or enforcing a policy that requires employees, students, or the public to wear a mask while on school property.

Can schools allow students, teachers, staff members, and visitors to voluntarily wear a mask?

Yes. Schools should allow students, teachers, other staff members, and visitors who want to voluntarily continue to wear a cloth face covering for reasons that make sense for their family or individual health condition to do so.

Does the CDC mask order for public transportation apply to school buses?

Yes. The CDC issued an Order effective February 1, 2021, imposing a requirement for persons to wear masks while on public transportation conveyances, and in its Frequently Asked Questions document accompanying the Order the CDC indicates that "passengers and drivers must wear a mask on school buses, including on buses operated by public and private school systems, subject to the exclusions and exemptions in the CDC's Order." The Iowa Department of Education provided guidance to schools regarding this issue on a webinar in May 2021. School districts with additional questions about the applicability of the Order should contact their district's legal counsel.

Can schools ask students, teachers, other staff members, or visitors for proof of COVID-19 vaccination?

No. HF 889, signed by Governor Reynolds on May 20, 2021, prohibits the mandatory disclosure of whether a person has received a COVID-19 vaccination as a condition for entry onto the premises of a governmental entity.

How long should COVID-19 positive students, teachers, or other staff members stay home?

COVID-19 positive persons can return to normal activities after:

- 10 days since symptoms first appeared and
- 24 hours with no fever without the use of fever-reducing medications and
- Other symptoms of COVID-19 are improving*

*Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation

All other sick students, teachers, or other staff members should stay home in accordance with existing school procedures, generally until 24 hours after their symptoms resolve.

Questions for Department of Education should be directed to Melissa Walker at 515-281-5327 or

melissa.walker@iowa.gov



Common Child Illnesses and Exclusion

Criteria for Education and Child Care Settings

A child should be temporarily excluded from an education or child care setting when the child's illness causes one or more of the following:

- Prevents the child from participating comfortably in activities.
- A need for care that is greater than the staff can provide without compromising the health and safety of other children.
- An acute change in behavior: lethargy, lack of responsiveness, irritability, persistent crying, difficulty breathing, or a quickly spreading rash.
- Fever with behavior change or other signs and symptoms in a child older than 2 months (e.g., sore throat, rash, vomiting, diarrhea).
- For infants younger than 2 months of age, a fever with or without a behavior change or other signs and symptoms.
- A child with a temperature elevated above normal is not necessarily an indication of a significant health problem. A fever is defined as:
 - For an infant or child older than 2 months, a fever is a temperature that is above 101 degrees F [38.3 degrees C] by any method.
 - For infants younger than 2 months of age a fever is a temperature above 100.4 degrees F [38 degrees C] by any method.
 - Temperature readings do not require adjustment for the location where the temperature is taken.
 - In education settings please refer to your district's policy regarding fever definition.

ILLNESS	EXCLUDE	RETURN TO CHILD CARE/SCHOOL
Chicken Pox	Yes.	When all blisters are crusted with no oozing (usually 6 days) and resolution of exclusion criteria.
COVID-19	Yes.	10 days after symptoms start and 24 hours with no fever and improved symptoms OR 10 days after positive test (if no symptoms).
Diarrhea (infectious)	Yes (there are special exclusion rules for <i>E.coli</i> 0157.H7, <i>Shigella</i> and cryptosporidiosis).	When diarrhea stops and health care provider and public health official states the child may return.

OLIN CSD 2021-2022
RETURN TO SCHOOL PLAN

Diarrhea (non-infectious)	Yes, if stool cannot be contained in the diaper, or if toileted child has 2 or more loose stools in 24 hours, or blood in stool.	When diarrhea stops and resolution of exclusion criteria.
Fifth Disease	No. Unless child meets other exclusion criteria.	If excluded due to presence of other exclusion criteria, resolution of exclusion criteria.
Hand and Mouth	No. Unless child meets other exclusion criteria. Or is excessively drooling with mouth sores.	If excluded due to presence of other exclusion criteria, resolution of exclusion criteria.
Head Lice (Pediculosis)	No. Unless child meets other exclusion criteria.	Treatment of an active lice infestation may be delayed until the end of the day. Children do not need to miss school or child care due to head lice. Treatment recommendations can be found here: https://www.cdc.gov/parasites/lice/head/treatment.html
Impetigo	Yes, exclude at the end of the day if blisters can be covered.	After child has been seen by the doctor, after 24 hours on antibiotic, and blisters are covered.
Influenza	Yes.	When child is fever free for 24 hours and resolution of exclusion criteria.
Molluscum Contagiosum	No. Unless child meets other exclusion criteria.	Skin disease similar to warts. Do not share towels or clothing and use good hand hygiene.
MRSA	No. Unless child meets other exclusion criteria.	Wounds should be kept covered and gloves worn during bandage changes. Do not share towels or clothing and use good hand hygiene.
Otitis Media (ear infection)	No. Unless child meets other exclusion criteria.	If excluded due to presence of other exclusion criteria, resolution of exclusion criteria.
Pertussis (Whooping Cough)	Yes.	Child may return after 5 days of antibiotics and resolution of exclusion criteria.
Pink Eye (Conjunctivitis)	No. Unless child meets other exclusion criteria.	Child does not need to be excluded unless health care provider or public health official recommends exclusion. Resolution of all exclusion criteria.
Ringworm	No. Unless child meets other exclusion criteria.	Treatment of ringworm infection may be delayed to the end of the day. Child may be readmitted after treatment has begun. Cover lesion(s) if possible. Do not share

OLIN CSD 2021-2022
RETURN TO SCHOOL PLAN

		clothing, bedding or personal items.
Strep Throat	Yes.	When resolution of exclusion criteria and after 24 hours of antibiotic.
Vomiting	Yes.	When vomiting has resolved and resolution of exclusion criteria.

Please refer to Caring for Our Children: National Health and Safety Performance Standards (Online Database) <https://nrckids.org/CFOC> or the Iowa Department of Public Health EPI Manual <https://wiki.idph.iowa.gov/epimanual> for guidance on specific diseases not included in this list. Contact your local Child Care Nurse Consultant <https://idph.iowa.gov/hcci/consultants> for additional information.

References:

American Academy of Pediatrics, American Public Health Association, National Resource Center for Health and Safety in Child Care and Early Education. CFOC Standards Online Database. Aurora, CO; National Resource Center for Health and Safety in Child Care and Early Education; 2020. <https://nrckids.org/CFOC/Database/3.6.1.1> (Accessed on 05/21/2021)

Iowa Department of Public Health EPI Manual: Guide to Surveillance, Investigation, and Reporting. Reportable Disease Information. Revised 6/2011

2021-2022 Olin Elementary Back to School Information



Open House
Monday, August 21, 2021
4:00-6:00pm

Come meet your Olin staff, see your classrooms and unpack your supplies so you're ready to kick off a great year!

Under current circumstances:

- Masks are strongly recommended, and are available to all students and staff
 - School masks will be collected at the end of each day- cleaned and sanitized
- Labeled water bottles are encouraged, as drinking fountains will not be in use - bottle fillers are available
- Most individual student school supplies will not be shared this year
- Information about pick up and drop off
 - PK through 3rd grade students will be dismissed through the door by the American flag.
 - 4th through 6th grade students will be dismissed through the office door.
 - Older students may exit the building by the American flag door if they are to pick up younger students to walk or ride home.
 - If you are driving up, please stay with your vehicle and a staff member will dismiss your child(ren) to you.
- Transportation
 - Students riding on Olin Buses (regardless of age or school attending) are REQUIRED to wear a mask per federal regulations. Masks will be provided to those who do not have one. School masks will be collected, cleaned and sanitized after use.
- Treats or snacks brought from home to share with classmates must be store bought and individually wrapped.

Contact the school at 319-484-2170 with any questions you have.